



RETURN TO:

Mound Fire Department
2415 Wilshire Blvd.
Mound, MN 55364
952-472-3555 Station
952-472-3775 Fax
moundfire@moundfire.com

Date Received By MFD:
Received By:

Mound Fire Department
EMPLOYMENT APPLICATION - FIREFIGHTER

All persons are welcome to apply with the Mound Fire Department. All information contained in or connected with this application will be considered for use only in conjunction with your possible employment with the Mound Fire Department. The Mound Fire Department fully endorses recruitment and selection of firefighters based on merit criteria.

Your application will be evaluated and considered in comparison to the requirements for the position of firefighter. Please furnish complete information as outlined in this application. Submission of an incomplete application disqualifies you from consideration for employment. You are encouraged to attach any additional information which you believe qualifies you for the firefighter position. Please note the position requirements as outlined on page three of this application.

It is the policy of the Mound Fire Department to provide equal opportunity in employment. The Mound Fire Department will not discriminate on the basis of race, age, religion, national origin, marital status, disability, sex, sexual preference, status with regard to public assistance, or any other basis protected by law.

I. General Applicant Information

Name: Last	First	M. I.	Social Security Number
Present Address: Street	City	State	Zip Code
Permanent Address: Street <i>(if different from above)</i>	City	State	Zip Code
Phone Numbers: Home	Cellular	Business:	
Email Address			

Are you under age 18? Yes _____ No _____

License Information

Do you presently have a Minnesota Driver's License?	Yes	No
MN Driver's License Number:	Class	Expiration Date
	A <input type="checkbox"/> B <input type="checkbox"/> D <input type="checkbox"/>	

Residency Requirements:

1. Do you reside within a Mound Fire department fire coverage community? Yes _____ No _____
2. Is your primary residence within 3.5 road miles of the Mound fire station? Yes _____ No _____

Background Information:

All finalists considered for employment as a firefighter are subject to a criminal background investigation.

1. As an adult, have you ever been convicted of a felony, gross misdemeanor or misdemeanor for which jail sentence can be imposed? Yes _____ No _____

If yes, explain _____

II. Applicant Education, Training and Job Experience

Education

Type of School	Name & Address of School	Degree or Certificate Earned	Major & Minor Subjects
High School			
College or University			
Technical			

Training or Experience

Fire or EMS Training or Experience	Name & Address of School or Employer	Job Experience – Years	Major & Minor Training Subjects or Job Title
Fire			
EMS			
Other			

Job related Experience

List other training that may be pertinent to a firefighter job position:

Employment

Current Employer	Address		
Supervisor: Name	Title	Telephone Number	
Job Title	Dates Employed: From	To	
Nature of Job Duties:			

III. Personnel References

References: Please give the name of three persons (not related to you) who can testify to your character, work ethic, and job qualifications. **Note:** Personal references can be provided at a later date. Personal references can be provided after a candidate is interviewed for a firefighter job position.

Name	Address	Phone Number

Applicant Signature: _____

Date: _____



Mound Fire Department

POSITION REQUIREMENTS – FIREFIGHTER

1. Completion and submittal of Mound Fire department employment application form.
2. Applicant must be a minimum of 18 years of age as required by state law.
3. Applicant must have a valid Minnesota Drivers License.
4. Residency requirements: Any candidate considered for membership must reside within (and maintain their primary residence) within the legal boundaries of a “contracting city” of the fire department. All candidates and members must also either a). Reside within the department’s fire coverage area or b). Maintain their primary residence within the three and one-half road miles of their assigned fire station. The fire coverage area includes all contracting cities covered by the Mound Fire Department at the time of application of membership.
5. Prior to hire, all firefighter candidates will be subject to a physical examination and physical fitness evaluation: Each applicant must complete a *NFPA Based Firefighter Physical Examination* and subsequently pass the *Mound Fire Department Physical Agility Test*.
6. Prior to hire, firefighter candidates that are to be offered a position and considered a finalist, will be subject to a criminal background investigation as allowed by federal and state law.
7. Training requirements: Previous firefighter experience or training is NOT required to apply for a position. However, new candidates will be evaluated and hired based upon qualifications. All Mound firefighters must meet the following minimum training requirements:
 - a. Each new firefighter must successfully complete and be certified as Firefighter I and First Responder within 12-15 months of hires date.
 - b. Monday evening training drills (2 or 3 per month): All firefighters are required to attend in-house training drills from 7:00 – 9:30 p.m. on Monday evenings.
 - c. Continuous education training – ongoing firefighter and EMS training is required.
8. Job performance minimum requirements:
 - a. All firefighters are required to respond to fire or rescue calls whenever possible and must meet the minimum response requirements for attendance. All members must attend a minimum of 33% of the fire and rescue calls.
 - b. Firefighters must attend station maintenance monthly as assigned.
 - c. Each firefighter is required to attend the department monthly business meeting which is held at 7:00 p.m. on the first Monday of each month.
9. Fire Relief Association requirement: Every new and existing member must apply for membership in the MFD Relief Association. Membership in the Relief Association is required.
10. Mound firefighters must be dedicated, committed, and have the high integrity necessary to meet the values of the fire department. Having a exceptional work ethic is absolutely critical.

1-20-2012